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PRESENT: L. Smith, R. Robinson, W. Barker, A. Brubaker, L. Ruest
Not Present: P. Robart, J. Fermery

APPROVAL OF MEETING MINUTES – JULY 12, 2016:

MOTION: To approve the minutes of the July 12, 2016 meeting as written.

MOTION: L. SMITH
SECOND: A. BRUBAKER
UNANIMOUS

TOWN HALL ENTRANCE DOORS: L. Ruest reported that Portland Glass Company will honor the price provided last year. It was noted that in addition to the price of the doors, that carpentry, electrical work and alarm system work will be required; handicap access requirements and safety matters will also need to be considered. A. Brubaker stated that he would work with a carpenter, and invite J. Fermery to assist, to obtain an estimated cost to assist the Committee with an amount to request through warrant article in 2017. At this time, the estimated amount to request is \$30,000.

DEPOT LANDING: The Committee requested that Dick Robinson prepare a plan, with costs associated, that shows the proposed ramp and docks, the quantity of materials needed as well as the potential use of the materials available at the Brush Dump for consideration of the Committee at a future meeting. It is necessary to identify parking areas to allow for both vehicles and vehicles with trailers. The Committee also acknowledged that any plan will need to keep the Rails to Trails project in mind.

Discussion took place with regard to information obtained from Primex, the Town's insurance carrier, to include posting of signs, establishing and posting rules and concerns with regard to charging fees.

It was noted that presentation of the final plan should be made to the Conservation Commission before seeking NH Department of Environmental, or other State or Federal, applications/approvals.

The intent of the Committee is to work toward having all in place in time for a warrant article for consideration of the voters at the March 2018 Town Meeting. Once a design, cost and other information is available, the matter will be presented to the Board of Selectmen with request to bring a warrant article to vote.

SLATE ROOF REPAIR – TOWN HALL: W. Barker reported that a roofer is scheduled to come to look at the slate roof today. Should there be issues identified, encumbered funds will be utilized for repair(s).

GOV. WEARE PARK: The Committee acknowledged that a State driveway permit is the first step to initiating a potential drive and parking area at the rear of Gov. Weare Park. This parking

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area is intended to assist with parking needs at the Park and allow for use for other Town and School events. Information obtained from NH Municipal Association counsel explained that should the Town wish to grant use of this parking area to the Church, an agreement between the Town of Hampton Falls and the Hampton Falls Baptist Church would be in order (RSA 41:11-a, II). L. Ruest will initiate the State driveway permit application process.

GOVERNMENT BUILDINGS - CAPITAL IMPROVEMENT PLAN PROJECTS 2017-2022:
The Committee agreed that request should be made for the improvements to the Town Hall entrance doors. The matter of an additional request of \$14,000 for the Historical Society Museum was decided to be held for 2017 pending the results of the structural engineer's analysis and prioritization of needs recently approved by the Board of Selectmen.

CHANGE IN MEETING TIME: The Committee agreed to change the meeting time of its third Tuesday each month meeting to 8:30 a.m. The posting notice will revised to reflect this change.

OTHER – TRASH RECEPTACLE FOR TOWN COMMON AND PAINTING CONTRACTOR FOR TOWN HALL: Committee members offered information to L. Ruest relating to options of persons to contact to assist with obtaining this item and service.

MOTION: To adjourn the meeting at 10:30 a.m.

MOTION: W. BARKER

SECOND: D. ROBINSON

UNANIMOUS